

Tampa Charter School

Board Meeting Schedule

2012-2013

BOARD MEETING LOCATION:

Meetings will be held at the school (5429 Beaumont Center Boulevard, Suite 800)

BOARD MEETING DATES:

Monday, July 30, 2012 at 5:00 pm

Monday, October 29, 2012 at 5:00 pm

Monday, January 28, 2013 at 5:00 pm

Monday, May 6, 2013 at 5:00 pm

Tampa Charter School

Directors

2012-2013

Al Kelly
Director, Board Chair
6710 86th Avenue North
Pinellas Park, FL 33782
akelly05@verizon.net
727 546-9681

Sharon Wingo
Director
6710 86th Avenue North
Pinellas Park, FL 33782
sawingo@gmail.com
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Chuck Dunaj
Director
6710 86th Avenue North
Pinellas Park, FL 33782
chuck@dunaj.com
727 546-9681

Tampa Charter School

**5429 Beaumont Center Blvd.
Suite 800
Tampa, FL 33634
813-887-3800
FAX 813-885-9626**

A Non-profit Corporation

AGENDA FOR BOARD MEETING January 28, 2013

- I. Review of Minutes from October 29, 2012 Meeting**
- II. Budgets and Financial Statements**
- III. Tampa Charter School Status Report: Mrs. Sheila Thomley**
- IV. Charter Contract Renewal**
- V. Contracts**
- VI. Policies**
- VII. Facilities Plans**
- VIII. Public Comments and Discussion**

MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS
OF THE TAMPA CHARTER SCHOOL

A meeting of the Board of Directors of Tampa Charter School was held on January 28, 2013 at 5429 Beaumont Center Boulevard, Suite 800, Tampa, Florida. Present were board members Mr. Al Kelly, Mr. Chuck Dunaj and Mrs. Sharon Wingo. Also present were Dr. Andrew Hicks, Clinical Psychologist, Mr. Steve Hicks, Vice-President of Center Academy, and Mrs. Sheila Thomley, Principal of Tampa Charter School. The meeting date, time, location, and agenda were publicly posted.

The minutes from the October 29, 2012 Board of Directors meeting were presented and approved.

The financial statements were reviewed for the first two quarters of the 2012-13 fiscal year. The budget report dated 1/25/13 was presented (showing year-to-date revenues of \$561,186 and expenses of \$582,400 and projected revenue of \$1,158,257 and expenses of \$1,158,257 for the fiscal year). The budget report was accepted. The board also reviewed the proposed budgets for fiscal years 2013-14 through 2027-28.

Mrs. Thomley reported qualifications of all staff individually (refer to 3-page addendum "Tampa Charter School Quarterly Board Meeting January 28, 2013"). There have been no changes to the teaching staff since the last board meeting. Certifications and endorsements of all the teachers were reviewed individually and were satisfactory to the board.

There are currently 174 students enrolled, including 30 with an IEP and 18 with an EP. Mrs. Thomley reported that NWEA midyear testing is in progress and going well. She also reported on other school events and activities. The board agreed to opt in to the 2013-14 K-12 Comprehensive Reading Plan.

The charter contract renewal process is underway with the district. The school is requesting a 15-year contract and to expand the elementary program to include grades K-2. The district will visit the school on April 3 for an on-site program review. Board members were asked to be available to meet with the district review team at that time.

The board approved the Exceptional Student Services Policy dated 1/28/13. The board reviewed the current Pupil Progression Plans for grades 3-8 along with the proposed 2013-14 Pupil Progression Plans for grades K-2. The board approved the Pupil Progression Plans as living documents to be altered as necessary with changes in state requirements. The board requested that Mrs. Thomley create a K-2 Academic Plan for use in 2013-14 if approved by the district. The board approved the 2013-14 school calendar as a living document that may require adjustments prior to the start of the school year.

The board reviewed the video presentation that is being used to orient new students and parents to the school. English and Spanish versions have been produced.

The school is continuing to look into facilities options within the Beaumont Center and elsewhere. An additional classroom may be added to allow for enrollment of 192 students for 2013-14.

In addition to meeting with the district review team on April 3, the next regularly scheduled board meeting is set for May 6, 2013. There being no further business, the meeting was adjourned.

Al Kelly, Board Chair

**Tampa Charter School
Quarterly Board Meeting**

January 28, 2013

Student Counts for 2012-2013:

- 174 Students currently
- 30 IEP's, 16 funded EPs, 2 Un-funded EP's and 9 funded ELLs.
- Open Seats-2

2012-2013 Teachers and Teacher Certification:

- **Sheila Thomley: Principal/ESE LEA**
- **Professional Certificate #704444 (07/1/08-06/30/13)**
 - Educational Leadership K-12
 - Elementary Education 1-6
 - Exceptional Student Education K-12
 - English 6-12
 - ESOL K-12
 - ESOL (Required Administrator's Course)
 - **Intern Eligible**

- **Pamala Leonard: Assistant Principal/ESE Specialist/Gifted Ed**
- **Professional Certificate #907407 (07/1/06-06/30/11) (07/01/11-06/30/16)**
 - Educational Leadership K-12
 - Exceptional Student Education K-12
 - Middle Grades Math 5-9
 - Elementary Education K-6
 - Gifted Endorsement
 - ESOL (120 ESOL hours, includes new ESOL for Admin Course)
 - **Intern Eligible**

- **Sylvia Matthews: Lead Teacher/Language Arts Teacher**
- **Professional Certificate #702327 (07/1/09-06/30/14)**
 - Elementary Education 1-6
 - Exceptional Student Education K-12
 - Middle Grades Integrated 5-9
 - ESOL Endorsement
 - Reading Endorsement (2 classes remaining)
 - **Intern Eligible**

- **Bethany Kanach: Elementary Teacher**
- **Professional Certificate #1021223 (07/1/11-06/30/16)**
 - Elementary Education K-6
 - Exceptional Student Education K-12
 - Social Studies 6-12
 - Middle Grades Integrated 5-9
 - Reading Endorsement
 - ESOL Endorsement
 - Gifted Endorsement
 - **Intern Eligible**

- **Nicole Bernor: Reading Teacher 6-8**
- **Professional Certificate #1191187 (07/1/12-06/30/17)**
 - English 6-12
 - Exceptional Student Education K-12
 - ESOL Endorsement (Out of Field-Agreement to Earn)
 - Reading (Out of Field-Agreement to Earn-Enrolled)

- **Charles Miller: Science 6-8**
- **Professional Certificate #1131915 (07/1/09-06/30/14)**
 - Biology 6-12
 - General Science 5-9
 - ESOL (Compliant: Two courses)

- **Emmanuel Vincent: Math 6-8**
- **Professional Certificate #874149 (07/1/11-6/30/16)**
 - Middle Grades Math 5-9
 - Elementary K-6
 - ESOL (Compliant)
 - Gifted Endorsement
 - MEd in Mathematics (Began January 2012)
 - **Intern Eligible**

- **Allyson Stanfill Thomley: Elementary 3-5**
- **Professional Certificate #1138410 (07/01/10-06/30/15)**
 - Middle Grades Integrated 5-9
 - Elementary K-6
 - Exceptional Student Education K-12
 - PreK-3
 - ESOL Endorsement
 - Reading Endorsement (3 courses remaining)
 - Gifted Endorsement (4 remaining)
 - **Intern Eligible**

- **John Kanach: Elementary 3-5**
- **Professional Certificate #987645 (07/01/11-06/30/16)**
 - Elementary K-6
 - Exceptional Student Education K-12
 - ESOL Endorsement
 - Intern Eligible
- **Jennifer Collins: Elementary 3-5**
- **Professional Certificate #1161363 (07/01/10-06/30/2015)**
 - Elementary Education K-6
 - Exceptional Student Education K-12
 - ESOL Endorsement
 - GiftedEndorsement

Academic Update:

- Florida Writes February 26, 2013
- FCAT Test April 15-26, 2013
- K-12 Comprehensive Reading Plan
- 2012-2013 Pupil Progression Plan
- 2013-2014 K-2 Pupil Progression Plan
- 2013-2014 K-2 Academic Plan (proposed)

Physical Plant:

- Lang/LaSalle is doing a prospective to determine property needs
- Leased laptops are into service (20 total)
- IT upgrades continue in the building
- Proposed remodel for summer 2013

Assessment Update:

- 6th & 7th Grade Reading and 5th Grade Math FCAT online.
- IObservation-Marzano teacher evaluation update
- Administrative evaluation requirements update: State workshop 1/29-31/13
- NWEA midyear testing in progress and going well.
- EOC's in Algebra I at TCS this year.
- EOC field test in Civics April 29-May 29

Events:

- February 13 & 14: Wheedon Island Trip

CSLfi and HCPS:

- Program review and renewal process update
- K-2 addition and 15 year contract request

Calendar :

- 2013-2014 Annual Calendar

SIP:

ETC:

Tampa Charter School

5429 Beaumont Center Blvd.

Suite 800

Tampa, FL 33634

813-887-3800

FAX 813-885-9626

A Non-profit Corporation

NOTICE OF MEETING

A meeting of the Board of Directors of

Tampa Charter School will take

place on January 28, 2013 at 5:00 p.m.

at the school.

OPEN TO THE PUBLIC

Developmental Center Tampa Charter School

**5429 Beaumont Center Blvd.
Suite 800
Tampa, FL 33634
813-887-3800
FAX 813-885-9626**

A Non-profit Corporation

AGENDA FOR BOARD MEETING October 29, 2012

- I. Review of Minutes from July 30, 2012 Meeting
- II. Audit Report, Budgets and Financial Statements
- III. Tampa Charter School Status Report: Mrs. Sheila Thomley
- IV. School Improvement Plan
- V. Contracts
- VI. Policies
- VII. Facilities Plans
- VIII. Public Comments and Discussion

MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS
OF THE TAMPA CHARTER SCHOOL

A meeting of the Board of Directors of Tampa Charter School was held on October 29, 2012 at 5429 Beaumont Center Boulevard, Suite 800, Tampa, Florida. Present were board members Mr. Chuck Dunaj and Mr. Al Kelly. Also present were Dr. Andrew Hicks, Clinical Psychologist, Mr. Steve Hicks, Vice President of Center Academy, and Mrs. Sheila Thomley, Principal of Tampa Charter School. The meeting date, time, location, and agenda were publicly posted.

The minutes from the July 30, 2012 Board of Directors meeting were presented and approved.

The 2011-12 Audit Report was accepted by the board. The financial statements were reviewed for the first quarter of the 2012-13 fiscal year, including the balance sheet as of September 30, 2012 showing total equity of \$182,851. The budget report dated 10/12/12 was presented (showing year-to-date revenues of \$286,173 and expenses of \$301,444). The balance sheet and budget report were accepted. In addition, the revised budget for fiscal year 2012-13 (with revenues of \$1,172,177 and expenses of \$1,170,096) was presented and accepted.

Mrs. Thomley reported qualifications of all staff individually (refer to 4-page addendum "Tampa Charter School Quarterly Board Meeting October 29, 2012"). There have been no changes to the teaching staff since the last board meeting. Certifications and endorsements of all the teachers were reviewed individually and were satisfactory to the board.

There are currently 169 students enrolled for 2012-13. The board approved the calendar as planned to make up for the August 27 hurricane day. Additional laptop computers will be needed to complete the assessments in April. The board approved spending up to \$2,000 this fiscal year for computer leases to meet these assessment needs. The School Improvement Plan is not required this year, but a simplified SIP has been created for use at the school.

The corporate park that includes the school's leased facility is in receivership, handled by Jones, Lang, and LaSalle. New facilities options continue to include the location on Sheldon Road, and an engineering study is being sought for the site.

The next board meeting is scheduled for January 28, 2013. There being no further business, the meeting was adjourned.

 1/28/13

Al Kelly, Board Chair

**Tampa Charter School
Quarterly Board Meeting**

October 29, 2012

Student Counts for 2012-2013:

- 169 Students at close of FTE week
- 30 IEP's, 15 funded EPs, 2 Un-funded EP's and 10 funded ELLs.
- Open Seats-3

2012-2013 Teachers and Teacher Certification:

- **Sheila Thomley: Principal/ESE LEA**
- **Professional Certificate #704444 (07/1/08-06/30/13)**
 - Educational Leadership K-12
 - Elementary Education 1-6
 - Exceptional Student Education K-12
 - English 6-12
 - ESOL for Admin Course (60 hours)
 - ESOL endorsement (pending)
 - **Intern Eligible**

- **Pamala Leonard: Assistant Principal/ESE Specialist/Gifted Ed**
- **Professional Certificate #907407 (07/1/06-06/30/11) (07/01/11-06/30/16)**
 - Educational Leadership K-12
 - Exceptional Student Education K-12
 - Middle Grades Math 5-9
 - Elementary Education K-6
 - Gifted Endorsement
 - ESOL (120 ESOL hours, includes new ESOL for Admin Course)
 - **Intern Eligible**

- **Sylvia Matthews: Lead Teacher/Language Arts Teacher**
- **Professional Certificate #702327 (07/1/09-06/30/14)**
 - Elementary Education 1-6
 - Exceptional Student Education K-12
 - Middle Grades Integrated 5-9
 - ESOL Endorsement
 - Reading Endorsement (2 classes remaining)
 - **Intern Eligible**

- **Bethany Kanach: Elementary Teacher**
- **Professional Certificate #1021223 (07/1/11-06/30/16)**
 - Elementary Education K-6
 - Exceptional Student Education K-12
 - Social Studies 6-12
 - Middle Grades Integrated 5-9
 - Reading Endorsement
 - ESOL Endorsement
 - Gifted Endorsement (Application in Process)
 - **Intern Eligible**

- **Nicole Bernor: Reading Teacher 6-8**
- **Professional Certificate #1191187 (07/1/12-06/30/17)**
 - English 6-12
 - Exceptional Student Education K-12
 - ESOL Endorsement (Out of Field-Agreement to Earn-Enrolled)
 - Reading (Out of Field-Agreement to Earn-Enrolled)

- **Charles Miller: Science 6-8**
- **Professional Certificate #1131915 (07/1/09-06/30/14)**
 - Biology 6-12
 - General Science 5-9
 - ESOL (Compliant: Two courses)

- **Emmanuel Vincent: Math 6-8**
- **Professional Certificate #874149 (07/1/11-6/30/16)**
 - Middle Grades Math 5-9
 - Elementary K-6
 - ESOL (Compliant)
 - Gifted (Enrolled in Final Course)
 - MED in Mathematics (Began January 2012)
 - **Intern Eligible**

- **Allyson Stanfill Thomley: Elementary 3-5**
- **Professional Certificate #1138410 (07/01/10-06/30/15)**
 - Middle Grades Integrated 5-9
 - Elementary K-6
 - Exceptional Student Education K-12
 - PreK-3
 - ESOL (Compliant: Currently enrolled in final course)
 - Reading Endorsement (3 courses remaining)
 - Gifted Endorsement (4 remaining)
 - **Intern Eligible**

- **John Kanach: Elementary 3-5**
- **Professional Certificate #987645 (07/01/11-06/30/16)**
 - Elementary K-6
 - Exceptional Student Education K-12 (Application in Process)
 - ESOL Endorsement
 - **Intern Eligible**

- **Jennifer Collins: Elementary 3-5**
- **Professional Certificate #1161363 (07/01/10-06/30/2015)**
 - Elementary Education K-6
 - Exceptional Student Education K-12
 - ESOL Endorsement
 - Gifted: (Currently enrolled in final course)

Academic Update:

- Writing standards appear to have drastically changed.
- School Grade Chart for 2013, as is currently stands (handout)

Physical Plant:

- Assigned monitoring company is being apprised of physical plant deterioration.
- Larger area has facilitated academics
- Additional laptops needed to complete assessment in April

Assessment Update:

- 6th & 7th Grade Reading and 5th Grade Math FCAT online.
- IObservation-Marzano teacher evaluation update
- Administrative evaluation requirements update
- NWEA testing in progress and going well.
- EOC's in Algebra I at TCS this year.
- Cella in progress and going well. 20 total ELLs.

Events:

- November 8th evening event.

CSLfi and HCPS:

- Program review and renewal process
- Annual Report is due soon.

Calendar :

- Hurricane Day-August 27th
- 2012-2013 Calendar Changes: October 19th was a non-student half day to reflect a make-up day for Hurricane Isaac.

SIP:

- A, B and C Charter Schools are no longer required to file a SIP.
- We created a simplified SIP for use at the school. This will be finalized once all information is available to goal-setting

ETC:

-

Tampa Charter School

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NOTICE OF MEETING

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AGENDA FOR BOARD MEETING July 30, 2012

- I. Review of Minutes from June 27, 2012 Meeting
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- III. Tampa Charter School Status Report: Mrs. Sheila Thomley
- IV. School Improvement Plan
- V. Contracts
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- VII. Facilities Plans
- VIII. Public Comments and Discussion

MINUTES OF THE MEETING
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The minutes from the June 27, 2012 Board of Directors meeting were presented and approved.

The financial statements were reviewed for the 2011-12 fiscal year, including the balance sheet as of June 30, 2012 showing total equity of \$198,555. The budget report dated 7/24/12 was presented (showing an actual net income of \$14 for the 2011-12 fiscal year). The balance sheet and budget report were accepted.

Mrs. Thomley reported qualifications of all staff individually (refer to 3-page addendum "Tampa Charter School Quarterly Board Meeting July 30, 2012"). One teacher has left the school (moved out of state), and a new teacher has been hired since the end of the 2011-12 school year. The new teacher (N. Bernor) has Agreements to Earn for ESOL Endorsement and Reading, and issue of her professional certificate is in process. All teachers were considered satisfactory by the board. There are currently 162 students enrolled for 2012-13. The school received a "B" grade for 2011-12. For the fall, Algebra I, IP Science, and Civics classes have been added. New Common Core compliant texts have been purchased, and NWEA tests will be used this year.


A School Improvement Plan (SIP) will be created for use at the school, but A, B, and C charter schools are no longer required to file SIPs.

The board approved the Parent Participation Policy and the Incoming Student Out of County Policy.

Current facility expansion is anticipated to be completed within one week. Other future facilities options continue to be explored.

The next board meeting is scheduled for October 29, 2012. There being no further business, the meeting was adjourned.

Al Kelly, Board Chair

 10/29/12

**Tampa Charter School
Quarterly Board Meeting**

July 30, 2012

Student Counts for 2012-2013:

- 162
- 29 IEPs and 17 EPs currently (2 additional EPs unfunded-8th)
- Open Seats-10, 2 Students already in process, 10 Interviews scheduled

2012-2013 Teachers and Teacher Certification:

- **Sheila Thomley: Principal/ESE LEA**
- **Professional Certificate #704444 (07/1/08-06/30/13)**
 - Educational Leadership K-12
 - Elementary Education 1-6
 - Exceptional Student Education K-12
 - English 6-12
 - ESOL (120 ESOL hours, includes new ESOL for Admin Course)
 - **Intern Eligible**

- **Pamala Leonard: Assistant Principal/ESE Specialist/Gifted Ed**
- **Professional Certificate #907407 (07/1/06-06/30/11) (07/01/11-06/30/16)**
 - Educational Leadership K-12
 - Exceptional Student Education K-12
 - Middle Grades Math 5-9
 - Elementary Education K-6
 - Gifted Endorsement
 - ESOL (120 ESOL hours, includes new ESOL for Admin Course)
 - **Intern Eligible**

- **Sylvia Matthews: Lead Teacher/Language Arts Teacher**
- **Professional Certificate #702327 (07/1/09-06/30/14)**
 - Elementary Education 1-6
 - Exceptional Student Education K-12
 - Middle Grades Integrated 5-9
 - ESOL Endorsement
 - Reading Endorsement (2 classes remaining)
 - **Intern Eligible**

- **Bethany Kanach: Elementary Teacher**
- **Professional Certificate #1021223 (07/1/11-06/30/16)**
 - Elementary Education K-6
 - Exceptional Student Education K-12
 - Social Studies 6-12
 - Middle Grades Integrated 5-9

- Reading Endorsement
 - ESOL Endorsement
 - Gifted Endorsement
 - **Intern Eligible**
- **Nicole Bernor: Reading Teacher 6-8**
 - **Professional Certificate (Issue in Process)**
 - English 5-9
 - Exceptional Student Education K-12
 - ESOL Endorsement (Out of Field-Agreement to Earn)
 - Reading (Out of Field-Agreement to Earn)
- **Charles Miller: Science 6-8**
 - **Professional Certificate #1131915 (07/1/09-06/30/14)**
 - Biology 6-12
 - Science 5-9
 - ESOL (Compliant: Taking additional ESOL Course)
- **Emmanuel Vincent: Math 6-8**
 - **Professional Certificate #874149 (07/1/11-6/30/16)**
 - Middle Grades Math 5-9
 - Elementary K-6
 - ESOL (Compliant)
 - Gifted (Completed 3 of 5 courses)
 - MEd in Mathematics (Began January 2012)
 - **Intern Eligible**
- **Allyson Stanfill Thomley: Elementary 3-5**
 - **Professional Certificate #1138410 (07/01/10-06/30/15)**
 - Middle Grades Integrated 5-9
 - Elementary K-6
 - PreK-3
 - ESOL (Compliant: Completed 4 of 5 to Endorsement)
 - Reading Endorsement (3 courses remaining)
 - Gifted Endorsement (4 remaining)
 - **Intern Eligible**
- **John Kanach: Elementary 3-5**
 - **Professional Certificate #987645 (07/01/11-06/30/16)**
 - Elementary K-6
 - ESOL Endorsement
 - **Intern Eligible**
- **Jennifer Collins: Elementary 3-5**
 - **Professional Certificate #1161363 (07/01/10-06/30/2015)**
 - Elementary Education K-6

- ESOL Endorsement
- Gifted: (1 or 5 courses completed)

Academic Update:

- State Grade of "B"
- Adding Algebra I and IP Science classes to fall schedule (HS credit)
- Civics added per state mandate. EOC:2014
- New Upper/Lower school configuration

Physical Plant:

- IT Retrofit in progress to provide for FCAT/EOC testing: Joe Sansonetti
- Build Out update

Assessment Update:

- 6th Grade Reading and 5th Grade Math FCAT online.
- IObservation-Marzano teacher evaluation update
- Administrative evaluation requirements update
- NWEA beginning as a replacement to all tests.
- EOC's in Algebra I at TCS this year.

Events:

- Nature's Classroom now a transport fee for TCS

CSLfl and HCPS:

- Basically, all services not specifically required.

Calendar :

- First Day-Teachers 8/13, First Day Students-8/20
- 2012-2013 Calendar-No Changes

SIP:

- A, B and C Charter Schools are no longer required to file a SIP.
- We will create a simplified SIP for use at the school.

ETC:

- Policy Doc: Parent Participation
- Policy Doc: Incoming Student-Out of County

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NOTICE OF MEETING

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place on July 30, 2012 at 5:00 p.m.

at the school.

OPEN TO THE PUBLIC

Tampa Charter School

School Information

Tel: 813-687-3800
Email: info@tampacharterschool.com
[Home](#) [Students](#) [Parents](#) [Staff](#) [School Information](#)
[General Information](#) [Lunch/Snacks](#) [Calendar](#) [TCS Governing Board Meetings](#)

The parent liaison to the governing board is Mr. Steve Hicks. He may be contacted at (813) 909-9272.

Telephone: 727-546-9681

Meetings will be held at the school (5429 Beaumont Center Boulevard, Suite 800) - [Click here for the location](#)

2012-2013 Tampa Charter School Board Meeting Schedule

- Monday, July 30, 2012 at 5:00 pm
- Monday, October 29, 2012 at 5:00 pm
- Monday, January 28, 2013 at 5:00 pm
- Monday, May 6, 2013 at 5:00 pm

Board Members:

- Sharon Wingo - Director
- Chuck Dunaj - Director
- Alan Kelly - Board Chair/Director

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School Charter

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