

# **Horizon Charter School of Tampa**

## **MINUTES**

### **Board of Directors Meetings**

# **Horizon Charter School of Tampa**

## **Board Meeting Schedule**

**2014-2015**

### **BOARD MEETING LOCATION:**

Meetings will be held at the school (5429 Beaumont Center Boulevard, Suite 800)

### **BOARD MEETING DATES:**

Monday, July 28, 2014 at 5:00 pm

Monday, November 3, 2014 at 5:15 pm

Monday, December 15, 2014 at 5:00 pm

Monday, January 26, 2015 at 5:00 pm

Monday, April 27, 2015 at 5:00 pm

# **Horizon Charter School of Tampa**

## **Directors**

**2014-2015**

Al Kelly  
Director, Board Chair  
6710 86<sup>th</sup> Avenue North  
Pinellas Park, FL 33782  
akelly05@verizon.net  
727 546-9681

Sharon Wingo  
Director  
6710 86<sup>th</sup> Avenue North  
Pinellas Park, FL 33782  
sawingo@gmail.com  
727 546-9681

Chuck Dunaj  
Director  
6710 86<sup>th</sup> Avenue North  
Pinellas Park, FL 33782  
chuck@dunaj.com  
727 546-9681

# Horizon Charter School of Tampa

5429 Beaumont Center Blvd.

Suite 800

Tampa, FL 33634

813-887-3800

FAX 813-885-9626

A Non-profit Corporation

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## AGENDA FOR BOARD MEETING April 27, 2015

- I. Review of Minutes from January 26, 2015 Meeting
- II. Budgets and Financial Statements
- III. Contracts
- IV. Policies
- V. Horizon Charter School Status Report: Mrs. Sheila Thomley
- VI. Facilities Plans
- VII. Public Comments and Discussion

MINUTES OF THE MEETING  
OF THE BOARD OF DIRECTORS  
OF THE HORIZON CHARTER SCHOOL OF TAMPA

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A meeting of the Board of Directors of Horizon Charter School of Tampa was held on April 27, 2015 at 5429 Beaumont Center Boulevard, Suite 800, Tampa, Florida. Present were board members Mrs. Sharon Wingo, Mr. Chuck Dunaj and Mr. Al Kelly. Also present were Dr. Andrew Hicks, administrator and clinical psychologist, Mr. Steve Hicks, board liaison, and Mrs. Sheila Thomley, Principal of Horizon Charter School of Tampa. The meeting date, time, location, and agenda were publicly posted.

The minutes from the January 26, 2015 Board of Directors meeting were presented and approved.

The financial statements were reviewed for the first eight months of the 2014-15 fiscal year, including the balance sheet as of February 28, 2015 showing total equity of \$331,407. The budget report dated 4/27/15 was presented (showing year-to-date revenues of \$987,270 and expenses of \$928,480). The initial budget estimate for 2015-16 was presented (showing revenues of \$1,871,900 and expenses of \$1,865,393) based on anticipated enrollment of 274 students. The balance sheet and budget reports were accepted.

The audit engagement confirmation letter from McCrady, Hess & Ruth was signed by Mr. Kelly on 3/30/15. The lease termination letter for the current facility was sent on April 15, 2015. The new facility lease was signed on April 15, 2015 as authorized by the board.

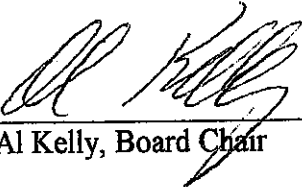
Board members signed acknowledgements of the Conflicts of Interest Policy. The board approved the Horizon Charter School of Tampa Expectations for Success and Behavior Agreement.

There are currently 201 students enrolled. 217 are enrolled thus far for 2015-16. Mrs. Thomley reported qualifications of all staff individually (refer to 3-page addendum "Tampa Charter School Quarterly Board Meeting, April 27, 2015"). Certifications and endorsements of all the teachers were reviewed individually and were satisfactory to the board. Mrs. Thomley reported that one teacher is "Out of Field" for Reading and one is seeking ESOL Endorsement. The A+ Plan funds were paid on March 23, 2015. A before care program is being considered for the 2015-16 school year.

The new facility construction timeline was presented, with plans to move to the new campus by July 1, 2015.

The board meetings for 2015-16 are scheduled for July 27, 2015, October 26, 2015, January 25, 2016, and April 25, 2016.

There being no further business, the meeting was adjourned.

 7-27-15  
\_\_\_\_\_  
Al Kelly, Board Chair

**Tampa Charter School  
Quarterly Board Meeting**

**April 27, 2015**

**Student Counts:**

- Currently 201
- 2015-2016 : Enrolled: 217    Interviews: 32

**2014-2015 Teachers and Teacher Certification:**

- **Sheila Thomley: Principal/ESE LEA**
- **Professional Certificate #704444 (07/1/13-06/30/18)**
  - Educational Leadership K-12
  - Elementary Education 1-6
  - Exceptional Student Education K-12
  - English 6-12
  - ESOL K-12
  - ESOL (Required Administrator's Course)
  - **Intern Eligible**
  
- **Pamala Leonard: Assistant Principal/ESE Staffing Specialist/Gifted Ed**
- **Professional Certificate #907407 (07/1/06-06/30/11) (07/01/11-06/30/16)**
  - Educational Leadership K-12
  - Exceptional Student Education K-12
  - Middle Grades Math 5-9
  - Elementary Education K-6
  - Gifted Endorsement
  - ESOL (258) ESOL hours, includes new ESOL for Admin Course)
  - **Intern Eligible**
  
- **Sylvia Matthews: Lead Teacher/ESE Staffing Specialist**
- **Professional Certificate #702327 (07/1/14-06/30/19)**
  - Elementary Education 1-6
  - Exceptional Student Education K-12
  - Middle Grades Integrated 5-9
  - ESOL Endorsement
  - Reading Endorsement (2 classes remaining)
  - **Intern Eligible**
  
- **Bethany Kanach: Elementary Teacher**
- **Professional Certificate #1021223 (07/1/11-06/30/16)**
  - Elementary Education K-6
  - Exceptional Student Education K-12
  - Social Studies 6-12
  - Middle Grades Integrated 5-9
  - Reading Endorsement
  - ESOL Endorsement
  - Gifted Endorsement
  - **Intern Eligible**

- **Charles Miller: Science 6-8**
- **Professional Certificate #1131915 (07/1/14-06/30/19)**
  - Biology 6-12
  - General Science 5-9
  - ESOL (Compliant: Two courses)
  - Gifted (2/5 classes completed)
  - **Intern Eligible**
  
- **Alexander Galing: Math 6-8**
- **Professional Certificate #1185002 7/1/2011-6/30/2016**
  - Mathematics 6-12
  - ESOL (Compliant)
  - Gifted (2/5 classes completed: Enrolled in course #3-Agreement to Earn with HCPS 11/21/14).
  
- **Daniel Pineyro: Middle Grades English Language Arts/Reading**
- **Out of Field-Reading**
- **Professional Certificate #1197618 (7/1/14-6/30/19)**
  - PreK-3 Education
  - English 6-12
  - Social Studies 6-12
  - Reading Endorsement (Out of Field- 3/5 classes completed (One Course scheduled for summer and one for fall)
  - ESOL (Endorsement Complete-Pending addition to Certificate)
  
- **Allyson Thomley: Elementary K-5**
- **Professional Certificate #1138410 (07/01/10-06/30/15)( 7/1/15-6/30/20)**
  - Middle Grades Integrated 5-9
  - Elementary K-6
  - Exceptional Student Education K-12
  - PreK-3
  - ESOL Endorsement
  - Reading Endorsement (3/6 courses remaining)
  - PE K-12
  - Health K-12
  - Gifted Endorsement
  - **Intern Eligible**
  
- **John Kanach: Elementary K-5**
- **Professional Certificate #987645 (07/01/11-06/30/16)**
  - Elementary K-6
  - Exceptional Student Education K-12
  - ESOL Endorsement
  - Reading Endorsement (Pending addition to certificate)
  - **Intern Eligible**
  
- **Julie Macre (Out of Field-ESOL)**
- **Professional Certificate #1198442 (07/01/12-06/30/17)**
  - Elementary Education K-6
  - ESE K-12
  - ESOL ( 3/5 Completed)

- **Heidi Grothause: Elementary K-5**
- **Professional Certificate #1205490 (07/01/12-06/30/2017)**
  - Elementary Education K-6
  - ESOL Endorsement
  - Gifted Endorsement (3/5 Completed)
  
- **Wendy A Lee: 3-6 Intermediate Reading/ELA**
- **Professional Certificate #1050750 (07/01/12-06/30/2017)**
  - Elementary Education K-6
  - ESOL: Endorsement
  - Gifted Endorsed
  - Intern Eligible (Pending)
  
- **Jennifer Fishel: 3-6 Intermediate Math**
- **Out of Field-ESOL**
- **Professional Certificate #1239222 (07/01/13-06/30/2018)**
  - Elementary Education K-6
  - ESE K-12
  - Music K-12
  - ESOL (3/5 courses completed)
  
- **Leanne Riney: Primary**
- **Professional Certificate: #1269368 (07/01/14-06/30/15)**
  - Elementary Education K-6
  - ESOL: Endorsement
  - Reading: Endorsement
  - Exceptional Student Education K-12

**Academic Update:**

- 3<sup>rd</sup> Grade Portfolio in Progress.

**Physical Plant:**

- New Site situation

**Assessment Update:**

- FSA testing under way. This week and then EOCs

**Events:**

- 14-15-A+ Plan funds paid on 3-23-15

**CSLfl and HCPS:**

- 2015 April- Jeff Eakins appointed Superintendent
- Rotating off from Secretary Position at CSLFL

**Calendar :**

- No Revisions unless necessitated by FSA

**SIP:**

- N/A

**ETC:**

- Consideration of a before care program (7:00-7:45) for the 2015-2016 school year.
- Behavior Contract Draft Template



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A Non-profit Corporation

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## **AGENDA FOR BOARD MEETING January 26, 2015**

- I. Review of Minutes from December 15, 2014 Meeting
- II. Budgets and Financial Statements
- III. Tampa Charter School Status Report: Mrs. Sheila Thomley
- IV. Contracts
- V. Policies
- VI. Facilities Plans
- VII. Public Comments and Discussion

MINUTES OF THE MEETING  
OF THE BOARD OF DIRECTORS  
OF THE HORIZON CHARTER SCHOOL OF TAMPA

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A meeting of the Board of Directors of Horizon Charter School of Tampa was held on January 26, 2015 at 5429 Beaumont Center Boulevard, Suite 800, Tampa, Florida. Present were board members Mrs. Sharon Wingo, Mr. Chuck Dunaj and Mr. Al Kelly. Also present were Dr. Andrew Hicks, administrator and clinical psychologist, Mr. Steve Hicks, board liaison, Dr. Eric Larson, President of LLL Licensing, Inc. and Mrs. Sheila Thomley, Principal of Horizon Charter School of Tampa. The meeting date, time, location, and agenda were publicly posted.

The minutes from the December 15, 2014 Board of Directors meeting were presented and approved.

The financial statements were reviewed for the first five months of the 2014-15 fiscal year, including the balance sheet as of November 30, 2014 showing total equity of \$350,350. The budget report dated 1/26/15 was presented (showing year-to-date revenues of \$662,087 and expenses of \$584,354). The balance sheet and budget report were accepted.

Mrs. Thomley reported qualifications of all staff individually (refer to 4-page addendum "Tampa Charter School Quarterly Board Meeting January 26, 2015"). Certifications and endorsements of all the teachers were reviewed individually and were satisfactory to the board. Mrs. Thomley reported that parents had been notified as required by statute regarding the two teachers who currently have "Out of Field" status for ESOL.

There are currently 201 students enrolled for 2014-15. The board agreed not to participate in the district's K-12 Reading Plan for 2015-16. The pupil progression plan for grades 4-8 was approved. The board discussed the 2015-16 calendar and acknowledged that changes may become necessary contingent upon revisions to the Florida Standards Assessments (FSA). The 2014-15 FSA schedule is being created now. The 2015-16 projection is to enroll 272 students. 167 are enrolled thus far for 2015-16.

The new facility lease has been finalized, with no significant changes from the lease proposal approved by the board on December 15, 2014. The lease will be signed when final Exhibits are completed. Site plans have been submitted for the new facility.

The next regular board meeting is scheduled for April 27, 2015.

There being no further business, the meeting was adjourned.

 4/27/15  
\_\_\_\_\_  
Al Kelly, Board Chair

# **Tampa Charter School Quarterly Board Meeting**

**January 26, 2015**

## **Student Counts:**

- Currently 201
- 2015-2016 : Enrolled: 167    Interviews: 22

## **2014-2015 Teachers and Teacher Certification:**

- **Sheila Thomley: Principal/ESE LEA**
- **Professional Certificate #704444 (07/1/13-06/30/18)**
  - Educational Leadership K-12
  - Elementary Education 1-6
  - Exceptional Student Education K-12
  - English 6-12
  - ESOL K-12
  - ESOL (Required Administrator's Course)
  - **Intern Eligible**
  
- **Pamala Leonard: Assistant Principal/ESE Staffing Specialist/Gifted Ed**
- **Professional Certificate #907407 (07/1/06-06/30/11) (07/01/11-06/30/16)**
  - Educational Leadership K-12
  - Exceptional Student Education K-12
  - Middle Grades Math 5-9
  - Elementary Education K-6
  - Gifted Endorsement
  - ESOL (258) ESOL hours, includes new ESOL for Admin Course)
  - **Intern Eligible**
  
- **Sylvia Matthews: Lead Teacher/ESE Staffing Specialist**
- **Professional Certificate #702327 (07/1/14-06/30/19)**
  - Elementary Education 1-6
  - Exceptional Student Education K-12
  - Middle Grades Integrated 5-9
  - ESOL Endorsement
  - Reading Endorsement (2 classes remaining)
  - **Intern Eligible**

- **Bethany Kanach: Elementary Teacher**
- **Professional Certificate #1021223 (07/1/11-06/30/16)**
  - Elementary Education K-6
  - Exceptional Student Education K-12
  - Social Studies 6-12
  - Middle Grades Integrated 5-9
  - Reading Endorsement
  - ESOL Endorsement
  - Gifted Endorsement
  - **Intern Eligible**
  
- **Charles Miller: Science 6-8**
- **Professional Certificate #1131915 (07/1/14-06/30/19)**
  - Biology 6-12
  - General Science 5-9
  - ESOL (Compliant: Two courses)
  - Gifted (2/5 classes completed)
  - **Intern Eligible**
  
- **Alexander Galing: Math 6-8**
- **Professional Certificate #1185002 7/1/2011-6/30/2016**
  - Mathematics 6-12
  - ESOL (Compliant)
  - Gifted (2/5 classes completed: Enrolled in course #3-Agreement to Earn with HCPS 11/21/14).
  
- **Daniel Pineyro: Middle Grades English Language Arts/Reading**
- **Temporary Certificate #1197618 (7/1/13-6/30/16) (Professional Pending)**
  - PreK-3 Education
  - English 6-12
  - Social Studies 6-12
  - Reading Endorsement (Out of Field- 2/5 classes completed: Enrolled in course #3 currently)
  - ESOL (Out of Field 4/5 classes completed: Enrolled in final course)
  
- **Allyson Thomley: Elementary K-5**
- **Professional Certificate #1138410 (07/01/10-06/30/15)**
  - Middle Grades Integrated 5-9
  - Elementary K-6
  - Exceptional Student Education K-12
  - PreK-3
  - ESOL Endorsement
  - Reading Endorsement (3/6 courses remaining)

- PE K-12
- Health K-12
- Gifted Endorsement
- **Intern Eligible**

- **John Kanach: Elementary K-5**
- **Professional Certificate #987645 (07/01/11-06/30/16)**
  - Elementary K-6
  - Exceptional Student Education K-12
  - ESOL Endorsement
  - Reading Endorsement in Progress (4/5 Completed: Enrolled in final course)
  - **Intern Eligible**
  
- **Julie Macre**
- **Professional Certificate #1198442 (07/01/12-06/30/17)**
  - Elementary Education K-6
  - ESE K-12
  
- **Heidi Grothause: Elementary K-5**
- **Professional Certificate #1205490 (07/01/12-06/30/2017)**
  - Elementary Education K-6
  - ESOL Endorsement
  - Gifted Endorsement (2/5 Completed-enrolled in course #3-(2/5 classes completed-Agreement to Earn with HCPS 11/21/14).
  -
  
- **Wendy A Lee: 3-6 Intermediate Reading/ELA**
- **Professional Certificate #1050750 (07/01/12-06/30/2017)**
  - Elementary Education K-6
  - ESOL: Endorsement
  - Gifted Endorsed
  - **Intern Eligible (Pending)**
  
- **Jennifer Fishel: 3-6 Intermediate Math**
- **Professional Certificate #1239222 (07/01/13-06/30/2018)**
  - Elementary Education K-6
  - ESE K-12
  - Music K-12
  
- **Leanne Riney: Primary**
- **Professional Certificate: Pending**
  - Elementary Education K-6 (Pending)
  - ESOL: Endorsement (Pending)
  - Reading: Endorsement (Pending)

### **Academic Update:**

- Mid-Year NWEA testing in progress

### **Physical Plant:**

- New Site situation

### **Assessment Update:**

- FSA initial calendar provided by HCPS. Creating Schedule Now

### **Events:**

- 15-16-A+ Plan approval reminder that we will adjust the plan as agreed in October 2014 and will utilize real numbers when they are available.

### **CSLfl and HCPS:**

- Mary Ellen Elia will leave office as of March 2015
- 2015 January CSLFL meeting-Pam Stewart Attended
- 2015-2016 Projections- Projected 272
- 2015-2016 Comprehensive Reading Plan

### **Calendar :**

- No Revisions unless necessitated by FSA

### **SIP:**

- N/A

### **ETC:**

- New fleet of 25 laptops received and in process
- Changing vendors from Philly Phlava to Subway, March 1<sup>st</sup>
- Consideration of a before care program (7:00-7:45) for the 2015-2016 school year.

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## **AGENDA FOR BOARD MEETING December 15, 2014**

- I. Review of Minutes from November 3, 2014 Meeting
- II. Tampa Charter School Staff Update
- III. Facilities Plans
- IV. Public Comments and Discussion

MINUTES OF THE MEETING  
OF THE BOARD OF DIRECTORS  
OF THE HORIZON CHARTER SCHOOL OF TAMPA

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A meeting of the Board of Directors of Horizon Charter School of Tampa was held on December 15, 2014 at 5429 Beaumont Center Boulevard, Suite 800, Tampa, Florida. Present were board members Mrs. Sharon Wingo, Mr. Chuck Dunaj and Mr. Al Kelly. Also present were Dr. Andrew Hicks, administrator and clinical psychologist, Mr. Steve Hicks, board liaison, Dr. Eric Larson, President of LLL Licensing, Inc., and Mrs. Sheila Thomley, Principal of Horizon Charter School of Tampa. The meeting date, time, location, and agenda were publicly posted.

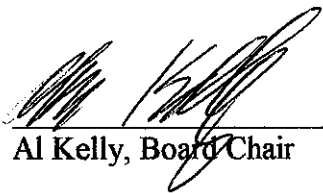
The minutes from the November 3, 2014 Board of Directors meeting were presented and approved.

Mrs. Thomley reported that a new teacher (Ms. Riney) was hired to start today and that two teachers (Mr. Gailing and Ms. Grothouse) had signed "agreements to earn" with the district.

A lease for new facilities has been negotiated and was presented to the board. The board approved the lease and authorized Dr. Hicks to sign the lease on behalf of the Child and Family Developmental Center, Inc. after final review by the attorney for the school, as long as no significant changes are made to the terms of the lease, and any changes are acceptable to the management team.

The next regular board meeting is scheduled for January 26, 2015.

There being no further business, the meeting was adjourned.

  
Al Kelly, Board Chair



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## **AGENDA FOR BOARD MEETING November 3, 2014**

- I. Review of Minutes from July 28, 2014 Meeting
- II. Audit Report, Budgets and Financial Statements
- III. Tampa Charter School Status Report: Mrs. Sheila Thomley
- IV. Contracts
- V. Policies
- VI. Facilities Plans
- VII. Public Comments and Discussion

MINUTES OF THE MEETING  
OF THE BOARD OF DIRECTORS  
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A meeting of the Board of Directors of Horizon Charter School of Tampa was held on November 3, 2014 at 5429 Beaumont Center Boulevard, Suite 800, Tampa, Florida. Present were board members Mrs. Sharon Wingo, Mr. Chuck Dunaj and Mr. Al Kelly. Also present were Dr. Andrew Hicks, administrator and clinical psychologist, Mr. Steve Hicks, board liaison, and Mrs. Sheila Thomley, Principal of Horizon Charter School of Tampa. The meeting date, time, location, and agenda were publicly posted.

The minutes from the July 28, 2014 Board of Directors meeting were presented and approved.

The 2013-14 Audit Report was accepted by the board. The financial statements were reviewed for the first quarter of the 2014-15 fiscal year, including the balance sheet as of September 30, 2014 showing total equity of \$362,145. The budget report dated 10/31/14 was presented (showing year-to-date revenues of \$436,349 and expenses of \$346,821). The balance sheet and budget report were accepted. It was noted that the 2013-14 Charter School Annual Accountability Report had been submitted online to the district and the state.

Mrs. Thomley reported qualifications of all staff individually (refer to 4-page addendum "Tampa Charter School Quarterly Board Meeting November 3, 2014"). Certifications and endorsements of all the teachers were reviewed individually and were satisfactory to the board. Mrs. Thomley reported that parents had been notified as required by statute regarding the three teachers who currently have "Out of Field" status. Revised evaluations of teachers and administrators have been completed using 2013-14 student achievement data, and all have been rated "highly effective" or "effective."

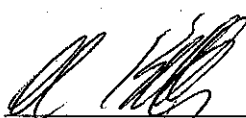
There are currently 200 students enrolled for 2014-15. Twenty-five new student laptop computers are being added. SMART goals were delivered to the district and reflect a two percentage point increase in each area. No SIP is required. Academic updates were presented, including the new Reading Wonders series, the blended HOPE Class, and parent contacts for students in grades 3 and 8. Upcoming events were discussed, including Biome Night, Charter Fair, and Fall Festival.

Dr. Hicks reported on the passing of Mr. Herb Wheelock, the longtime accountant for the school. Accounting services will continue to be provided by his firm, Florida Charter School Services.

The board approved a calendar revision that makes November 21<sup>st</sup> a half day. It was noted that the district already has the home phone numbers and addresses of board members and does not need to have them sent in an additional format.

A lease for new facilities will be negotiated soon. An additional board meeting will need to be scheduled to address that lease. In addition, the next regular board meeting is scheduled for January 26, 2015.

There being no further business, the meeting was adjourned.

 12/15/14  
\_\_\_\_\_  
Al Kelly, Board Chair

**Tampa Charter School  
Quarterly Board Meeting**

**November 3, 2014**

**Student Counts:**

- Currently 200

**2013-2014 Teachers and Teacher Certification:**

- **Sheila Thomley: Principal/ESE LEA**
- **Professional Certificate #704444 (07/1/13-06/30/18)**
  - Educational Leadership K-12
  - Elementary Education 1-6
  - Exceptional Student Education K-12
  - English 6-12
  - ESOL K-12
  - ESOL (Required Administrator's Course)
  - **Intern Eligible**
  
- **Pamala Leonard: Assistant Principal/ESE Staffing Specialist/Gifted Ed**
- **Professional Certificate #907407 (07/1/06-06/30/11) (07/01/11-06/30/16)**
  - Educational Leadership K-12
  - Exceptional Student Education K-12
  - Middle Grades Math 5-9
  - Elementary Education K-6
  - Gifted Endorsement
  - ESOL (198 ESOL hours, includes new ESOL for Admin Course)
  - **Intern Eligible**
  
- **Sylvia Matthews: Lead Teacher/ESE Staffing Specialist**
- **Professional Certificate #702327 (07/1/14-06/30/19)**
  - Elementary Education 1-6
  - Exceptional Student Education K-12
  - Middle Grades Integrated 5-9
  - ESOL Endorsement
  - Reading Endorsement (2 classes remaining)
  - **Intern Eligible**

- **Bethany Kanach: Elementary Teacher**
- **Professional Certificate #1021223 (07/1/11-06/30/16)**
  - Elementary Education K-6
  - Exceptional Student Education K-12
  - Social Studies 6-12
  - Middle Grades Integrated 5-9
  - Reading Endorsement
  - ESOL Endorsement
  - Gifted Endorsement
  - **Intern Eligible**
  
- **Charles Miller: Science 6-8**
- **Professional Certificate #1131915 (07/1/14-06/30/19)**
  - Biology 6-12
  - General Science 5-9
  - ESOL (Compliant: Two courses)
  - Gifted (2/5 classes completed)
  - **Intern Eligible**
  
- **Alexander Galing: Math 6-8**
- **Professional Certificate #1185002 7/1/2011-6/30/2016**
  - Mathematics 6-12
  - ESOL (Compliant)
  - Gifted (2/5 classes completed)
  
- **Daniel Pineyro: Middle Grades English Language Arts/Reading**
- **Temporary Certificate #1197618 (7/1/13-6/30/16) (Professional Pending)**
  - PreK-3 Education
  - English 5-9 (Test passed-request to add to certificate is processing)
  - Social Studies 6-12 (Pending)
  - Reading Endorsement (Out of Field- 2/5 classes completed)
  - ESOL (Out of Field 3/5 classes completed)
  
- **Allyson Thomley: Elementary K-5**
- **Professional Certificate #1138410 (07/01/10-06/30/15)**
  - Middle Grades Integrated 5-9
  - Elementary K-6
  - Exceptional Student Education K-12
  - PreK-3
  - ESOL Endorsement
  - Reading Endorsement (3/6 courses remaining)
  - PE K-12
  - Health K-12
  - Gifted Endorsement
  - **Intern Eligible**

- **John Kanach: Elementary K-5**
- **Professional Certificate #987645 (07/01/11-06/30/16)**
  - Elementary K-6
  - Exceptional Student Education K-12
  - ESOL Endorsement
  - Reading Endorsement in Progress (3/5 Completed)
  - **Intern Eligible**
  
- **Julie Macre**
- **Professional Certificate #1198442 (07/01/12-06/30/17)**
  - Elementary Education K-6
  - ESE K-12
  
- **Heidi Grothause: Elementary K-5**
- **Professional Certificate #1205490 (07/01/12-06/30/2017)**
  - Elementary Education K-6
  - ESOL Endorsement
  - Gifted Endorsement (2/5 Completed-enrolled in 2<sup>nd</sup> course)
  -
  
- **Wendy A Lee: 3-6 Intermediate Reading/ELA**
- **Professional Certificate #1050750 (07/01/12-06/30/2017)**
  - Elementary Education K-6
  - ESOL: Endorsement
  - Gifted Endorsed
  - **Intern Eligible (Pending)**
  
- **Jennifer Fishel: 3-6 Intermediate Math**
- **Professional Certificate #1239222 (07/01/13-06/30/2018)**
  - Elementary Education K-6
  - ESE K-12
  - Music K-12

### **Academic Update:**

- New Reading Wonders series to address Common Core in place.
- Parent contact for all 3<sup>rd</sup>, 8<sup>th</sup>, FCAT Level 1 and FCAT Level 2
- Blended Hope Class for 2014-2015 going well.

### **Physical Plant:**

- New Site situation
- Library Annex B and Squirrels

### **Assessment Update:**

- 13-14 Evaluations completed and uploaded.
- Revised teacher/leader evaluations in revision

### **Events:**

- Biome Night and High School November 13, 2014
- Charter Fair at Brooks-DeBartolo, November 15, 2014, 9:00-12:00.
- Veteran's Day-School open. Attendance at events approved in advance.
- Fall Festival-November 20, 2014
- Santa- December 12, 2014
- 13-14-A+ Plan approval (see handout)

### **CSLfl and HCPS:**

- Dues for CSLFL \$250.00
- 2015 January CSLFL meeting-Pam Stewart to attend
- 2015-2016 Projections –Due November 10, 2014

### **Calendar :**

- Calendar Revision-November 21, 2014 to be added as a half day.

### **SIP:**

- 14-15 Goals (attached)

### **ETC:**

- New fleet of 25 laptops in progress

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Suite 800  
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## **AGENDA FOR BOARD MEETING July 28, 2014**

- I. Review of Minutes from April 14, 2014 Meeting
- II. Budgets and Financial Statements
- III. Tampa Charter School Status Report: Mrs. Sheila Thomley
- IV. Capital Projects Fund
- V. Contracts
- VI. Policies
- VII. Facilities Plans
- VIII. Public Comments and Discussion

MINUTES OF THE MEETING  
OF THE BOARD OF DIRECTORS  
OF THE HORIZON CHARTER SCHOOL OF TAMPA

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A meeting of the Board of Directors of Horizon Charter School of Tampa was held on July 28, 2014 at 5429 Beaumont Center Boulevard, Suite 800, Tampa, Florida. Present were board members Mrs. Sharon Wingo, Mr. Chuck Dunaj and Mr. Al Kelly. Also present were Dr. Andrew Hicks, administrator and clinical psychologist, and Mrs. Sheila Thomley, Principal of Horizon Charter School of Tampa. The meeting date, time, location, and agenda were publicly posted.

The minutes from the April 14, 2014 Board of Directors meeting were presented and approved.

The financial statements were reviewed for the 2013-14 fiscal year, including the balance sheet as of June 30, 2014 showing total equity of \$268,309. The budget report dated 7/16/14 was presented (showing an actual net income of \$33,897 for the 2013-14 fiscal year). The budget for 2014-15 (showing general fund revenue of \$1,319,520 and expenses of \$1,319,317 and capital projects fund revenue of \$73,000 and expenses of \$166,000) was presented. The balance sheet and budget reports were accepted.

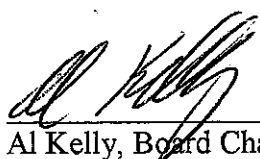
Mrs. Thomley reported qualifications and duties of all staff individually (refer to 4-page addendum "Tampa Charter School Quarterly Board Meeting July 28, 2014"). Two new teachers have been hired, including one who joined at the end of the 2013-14 school year. All teachers are ESOL compliant or endorsed except for three teachers: Mr. Pineyro is currently enrolled in ESOL classes; Ms. Macre is new to Florida (2 years) and working towards ESOL compliance; and Ms. Fishel's ESOL status is being evaluated. All teachers were considered satisfactory by the board. There are currently 191 students enrolled for 2014-15. The school received an "A" grade for 2013-14 and made significant gains in nearly all categories, including a 100% pass rate for acceleration (high school level end-of-course exams) and lowest quartile learning gains of 94/100 points for reading and 93/100 points for math. The board discussed the School Improvement Plan, Focus classes, Common Core transition, and the blended HOPE class for 2014-15. Parents will be provided with the opportunity for training during the school year regarding preparing their children for state assessments.

The board approved the movement of \$43,000 from the general fund to the capital projects fund.

The board approved the 2014-15 salary schedule and the A+ bonus distribution plan. The donation of \$5,706 made by the Developmental Center to Tampa Charter School during 2013-14 was approved by the board.

The facilities lease with Jones, Lang & LaSalle (Beaumont Center) has been renewed for one year, with the option to leave sooner if a move to a new facility takes place prior to July 31, 2015.

The next board meeting is scheduled for October 27, 2014. There being no further business, the meeting was adjourned.

 11/27/14  
Al Kelly, Board Chair



**Tampa Charter School  
Quarterly Board Meeting**

**July 28, 2014**

**Student Counts:**

- Currently 191

**2013-2014 Teachers and Teacher Certification:**

- **Sheila Thomley: Principal/ESE LEA**
- **Professional Certificate #704444 (07/1/13-06/30/18)**
  - Educational Leadership K-12
  - Elementary Education 1-6
  - Exceptional Student Education K-12
  - English 6-12
  - ESOL K-12
  - ESOL (Required Administrator's Course)
  - **Intern Eligible**
  
- **Pamala Leonard: Assistant Principal/ESE Staffing Specialist/Gifted Ed**
- **Professional Certificate #907407 (07/1/06-06/30/11) (07/01/11-06/30/16)**
  - Educational Leadership K-12
  - Exceptional Student Education K-12
  - Middle Grades Math 5-9
  - Elementary Education K-6
  - Gifted Endorsement
  - ESOL (180 ESOL hours, includes new ESOL for Admin Course)
  - **Intern Eligible**
  
- **Sylvia Matthews: Lead Teacher/ESE Staffing Specialist**
- **Professional Certificate #702327 (07/1/14-06/30/19)**
  - Elementary Education 1-6
  - Exceptional Student Education K-12
  - Middle Grades Integrated 5-9
  - ESOL Endorsement
  - Reading Endorsement (2 classes remaining)
  - **Intern Eligible**

- **Bethany Kanach: Elementary Teacher**
- **Professional Certificate #1021223 (07/1/11-06/30/16)**
  - Elementary Education K-6
  - Exceptional Student Education K-12
  - Social Studies 6-12
  - Middle Grades Integrated 5-9
  - Reading Endorsement
  - ESOL Endorsement
  - Gifted Endorsement
  - **Intern Eligible**
  
- **Charles Miller: Science 6-8**
- **Professional Certificate #1131915 (07/1/14-06/30/19)**
  - Biology 6-12
  - General Science 5-9
  - ESOL (Compliant: Two courses)
  - Gifted (2/5 classes completed)
  - **Intern Eligible (Pending)**
  
- **Alexander Galing: Math 6-8**
- **Professional Certificate #1185002 7/1/2011-6/30/2016**
  - Mathematics 6-12
  - ESOL (Compliant)
  - Gifted (2/5 classes completed)
  
- **Daniel Pineyro: Middle Grades English Language Arts/Reading**
- **Temporary Certificate #1197618 (7/1/13-6/30/16) (Professional Pending)**
  - PreK-3 Education
  - English 5-9 (Test passed-request to add to certificate is processing)
  - Reading Endorsement (Out of Field- 2/5 classes completed)
  - ESOL (Out of Field 1/5 classes completed, currently enrolled)
  
- **Allyson Thomley: Elementary K-5**
- **Professional Certificate #1138410 (07/01/10-06/30/15)**
  - Middle Grades Integrated 5-9
  - Elementary K-6
  - Exceptional Student Education K-12
  - PreK-3
  - ESOL Endorsement
  - Reading Endorsement (3/6 courses remaining)
  - PE K-12 (Pending)
  - Gifted Endorsement (Pending)
  - **Intern Eligible**

- **John Kanach: Elementary K-5**
- **Professional Certificate #987645 (07/01/11-06/30/16)**
  - Elementary K-6
  - Exceptional Student Education K-12
  - ESOL Endorsement
  - Reading Endorsement in Progress (2/5 Completed-enrolled in 3<sup>rd</sup> course)
  - **Intern Eligible**
  
- **Julie Macre**
- **Professional Certificate #1198442 (07/01/12-06/30/17)**
  - Elementary Education K-6
  
- **Heidi Grothause: Elementary K-5**
- **Professional Certificate #1205490 (07/01/12-06/30/2017)**
  - Elementary Education K-6
  - ESOL Endorsement
  - Gifted Endorsement (1/5 Completed-enrolled in 2<sup>nd</sup> course)
  -
  
- **Wendy A Lee: 3-6 Intermediate Reading/ELA**
- **Professional Certificate #1050750 (07/01/12-06/30/2017)**
  - Elementary Education K-6
  - ESOL: Endorsement
  - Gifted Endorsed
  - **Intern Eligible (Pending)**
  
- **Jennifer Fishel: 3-6 Intermediate Math**
- **Professional Certificate #1239222 (07/01/13-06/30/2018)**
  - Elementary Education K-6
  - ESE K-12
  - Music K-12 (pending)

### **Academic Update:**

- Focus classes redirected from remediation to FCAT Preparation.
- Common Core transition in process
- Blended Hope Class for 2014-2015

### **Physical Plant:**

- New Site situation
- New carpet and bathroom cabinet

**Assessment Update:**

- IObservation-Marzano teacher still in progress

**Events:**

- FCAT Scores and school grade(see handout)
- A+ Plan approval (see handout)

**CSLfl and HCPS:**

- Dues for CSLFL up shortly \$300.00

**Calendar :**

- No Change

**SIP:**

- No Change

**ETC:**

- Name Change
- Logo change

## **Horizon Charter School of Tampa**

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### **NOTICE OF MEETING**

**A meeting of the Board of Directors of  
Horizon Charter School of Tampa will take  
place on April 27, 2015 at 5:00 p.m.  
at the school.**

**OPEN TO THE PUBLIC**

# **Horizon Charter School of Tampa**

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## **NOTICE OF MEETING**

**A meeting of the Board of Directors of  
Horizon Charter School of Tampa will take  
place on January 26, 2015 at 5:00 p.m.  
at the school.**

**OPEN TO THE PUBLIC**

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## **NOTICE OF MEETING**

**A meeting of the Board of Directors of  
Horizon Charter School of Tampa will take  
place on December 15, 2014 at 5:00 p.m.  
at the school.**

**OPEN TO THE PUBLIC**

# **Horizon Charter School of Tampa**

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## **NOTICE OF MEETING**

**A meeting of the Board of Directors of  
Horizon Charter School of Tampa will take  
place on November 3, 2014 at 5:15 p.m.  
at the school.**

**OPEN TO THE PUBLIC**



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## **NOTICE OF MEETING**

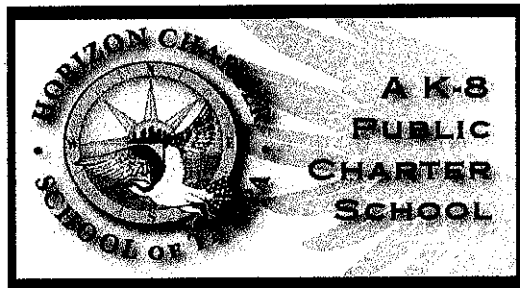
**A meeting of the Board of Directors of  
Horizon Charter School of Tampa will take  
place on July 28, 2014 at 5:00 p.m.  
at the school.**

**OPEN TO THE PUBLIC**

**5:00pm**



**Board Meeting**  
**July 28, 2014**



Where tradition meets technology.

Formerly known as Tampa Charter School, we have been operating in Hillsborough County, Florida since 2003.

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### Upcoming Events

## December 2014

Mon	Tue	Wed	Thu	Fri
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31	1	2

[Download the 2014-2015 Calendar](#)

### Announcements

December 3, 2014  
**Additional Board Meeting**  
 A board meeting has been added for Monday, December 15th at 5:00PM. Board meetings take place at the school.

July 14, 2014  
**School Grade**  
 Thanks to the hard work of our students, staff, and parents, we have earned a state grade of 'A' for the 2013-2014 school year!

June 2, 2014  
**Summer Hours**  
 During the summer, the front office will be open between the hours of

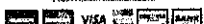


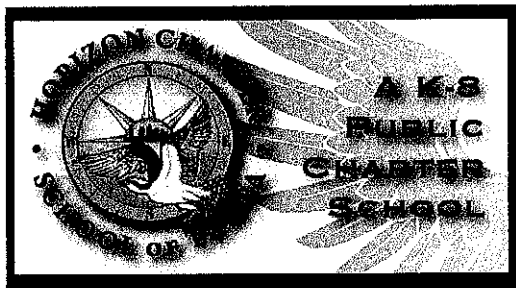
### Help us help our students

At Horizon Charter of Tampa we strive to keep pace with the quickly changing technological world. Technology enhances a student's educational experience and aids in preparation for the modern workplace. Help us provide our students with the most up-to-date equipment by contributing to our school.

Donate securely via PayPal - an account is not required.

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### Upcoming Events

October 2014					Month	Week	<	>
Mon	Tue	Wed	Thu	Fri				
29 Lunch Order Forms Due	30	1	2	3				
6	7	8	9	10				
13	14	15	16 End 1st 9 Weeks 11:30a Early Release	17				
20 Non-Student Day	21	22	23	24				
27	28	29	30	31				

Download the 2014-2015 Calendar

### Announcements

**October 21, 2014**  
**Board Meeting Change**  
 October's board meeting has been moved to Monday, November 3rd at 5:15 pm.

**July 14, 2014**  
**School Grade**  
 Thanks to the hard work of our students, staff, and parents, we have earned a state grade of 'A' for the 2013-2014 school year!

**June 2, 2014**  
**Summer Hours**  
 During the summer, the front office will be open between the hours of 9:00am and 1:00pm Monday



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### Governing Board

The parent liaison to the governing board is Mr. Steve Hicks. He may be contacted at (813) 909-9272.

Telephone: 727-546-9881

Meetings are open to the public and will be held at the school (5429 Beaumont Center Boulevard, Suite 800) - Click here for the location

### 2014-2015 Tampa Charter School Board Meeting Schedule

- Monday, July 28, 2014 at 5:00 pm
- Monday, November 3, 2014 at 5:15 pm
- Monday, January 26, 2015 at 5:00 pm
- Monday, April 27, 2015 at 5:00 pm

#### Board Members:

- Sharon Wingo - Director
- Chuck Dunaj - Director
- Alan Kelly - Board Chair/Director

#### Meeting Minutes:

- 2014-2015 Agendas and Minutes
- 2013-2014 Agendas and Minutes
- 2012-2013 Agendas and Minutes

Custodian of Records: Sheila Thomley

The school performs criminal-background checks on its employees and volunteers with unsupervised access to children, but cannot attest to the background of the various parents with whom their child may associate away from school.

Parents, students, and employees should regularly visit the public registry to review it for individuals who may have prior criminal records and sex offenses. Information concerning registered sex offenders and predators in Florida may be obtained by visiting <http://www.fdle.state.fl.us>, the Florida Department of Law Enforcement Sexual Offenders database. Information may also be obtained by contacting the FDLE's toll free telephone number: 1-888-FL-PREDATOR (1-888-357-7332).

- Home
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  - About Us
  - Our Policies
  - Governing Board
  - Charter School FAQ's
  - Our Staff

#### Announcements

- Parents
    - October 21, 2014
      - Calendar
      - Board Meeting Change
      - Online Ordering
      - October's board meeting has been moved to Monday, November 3rd at 5:15 pm
      - Lunch
      - Uniforms
      - Aftercare
  - Location
    - July 17, 2014
  - Contact Us
    - School Grade
    - General Contact
- Thanks to the hard work of our students, staff, and parents, we have earned a state grade of 'A' for the 2013-2014 school year!

June 2, 2014  
Summer Hours  
During the summer, the front office will be open between the hours of 9:00am and 5:00pm Monday

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Suite 800

Governing Board

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info@horizoncharter.org

Tampa, FL 33634

Charter School FAQ's

Lunch

Tel: (813)887-3800

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**2014-2015 Tampa Charter School Board Meeting Schedule**

- Monday, July 28, 2014 at 5:00 pm
- Monday, October 27, 2014 at 5:00 pm
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**Board Members:**

- Sharon Wingo - Director
- Chuck Dunaj - Director
- Alan Kelly - Board Chair/Director

**Meeting Minutes:**

- [2013-2014 Agendas and Minutes](#)
- [2012-2013 Agendas and Minutes](#)

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**Announcements**

• [Parents](#)  
 July 16, 2014  
**ESE Course for Teachers**  
 Teachers in need of satisfying the 20 hour ESE requirement are encouraged to take the Teaching Students with Disabilities module on PDA, which will be available July 31, 2014. To sign up for this course, [click here](#).

• [Location](#)

• [Contact Us](#)

- [General Contact](#)

July 14, 2014  
**School Grade**  
 Thanks to the hard work of our students, staff, and parents, we have earned a state grade of 'A' for the 2013-2014 school year!

June 16, 2014  
 Open House

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