



# Governing Board Meeting

Date: October 7, 2019

Time: 5:00 P.M.

Place: Horizon Charter School  
7235 W Hillsborough Ave.

# Horizon Charter School of Tampa

**7235 West Hillsborough Avenue  
Tampa, FL 33634  
813-887-3800  
FAX 813-885-9626**

A Non-profit Corporation

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## AGENDA FOR BOARD MEETING October 7, 2019

- I. Review of Minutes from July 15, 2019 Meeting
  - II. Budgets and Financial Statements
  - III. Horizon Charter School Status Report: Mrs. Sheila Thomley
  - IV. Teacher Qualifications
  - V. Facilities/Security Issues
  - VI. Mental Health Plan
  - VII. Contracts
  - VIII. Policies
  - IX. Public Comments and Discussion
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## **Horizon Charter School Quarterly Board Meeting**

**October 7, 2019**

### **Student Counts:**

- 2019-2020 Projected to HCPS: 336 Estimated Budget 315
- 2019-2020 Currently enrolled 313

### **2019-2020 Teachers and Teacher Certification:**

- **Sheila Thomley: Principal/ESE LEA**
- **Professional Certificate #704444 (7/1/18-06/30/2023)**
  - Educational Leadership K-12
  - Elementary Education 1-6
  - Exceptional Student Education K-12
  - English 6-12
  - ESOL K-12
  - ESOL (Required Administrator's Course)
  - **Intern Eligible**
  - **Highly Qualified**
  - **2018-2019 Leadership Evaluation: Highly Effective**
  
- **Pamala Leonard: Assistant Principal/ESE Staffing Specialist/Gifted Ed**
- **Professional Certificate #907407 (07/01/16-06/30/21)**
  - Educational Leadership K-12
  - Exceptional Student Education K-12
  - Middle Grades Math 5-9
  - Elementary Education K-6
  - Gifted Endorsement
  - ESOL Endorsed (and Required ESOL for Admin Course)
  - **Intern Eligible**
  - **Highly Qualified**
  - **2018-2019 Leadership Evaluation: Highly Effective**
  
- **Sylvia Matthews: Administrative Resource Teacher/ESE Staffing Specialist**
- **Professional Certificate #702327 (07/1/14-06/30/24)**
  - Elementary Education 1-6
  - Exceptional Student Education K-12
  - Middle Grades Integrated 5-9
  - ESOL Endorsement
  - Reading Endorsement (2 classes remaining)
  - **Intern Eligible**
  - **Highly Qualified**
  - **2018-2019 Leadership Evaluation: Highly Effective**

- **Bethany Kanach: Lead Teacher/6-8 Social Studies, Intensive Reading**
- **Professional Certificate #1021223 (07/1/16-06/30/21)**
  - Elementary Education K-6
  - Exceptional Student Education K-12
  - Social Studies 6-12
  - Middle Grades Integrated 5-9
  - Reading Endorsement
  - ESOL Endorsement
  - Gifted Endorsement
  - **Intern Eligible**
  - **Highly Qualified**
  - **2018 High Impact Teacher**
  - **2018-2019 Teacher Evaluation: Highly Effective**
  
- **Alexander Galing: Math 6-8**
- **Professional Certificate #1185002 7/1/2016-6/30/2021**
  - Mathematics 6-12
  - Mathematics 5-9
  - ESOL (Compliant)
  - Gifted Endorsement
  - **2018 High Impact Teacher**
  - **Highly Qualified**
  - **2018-2019 Teacher Evaluation: Highly Effective**
  
- **Daniel Pineyro: Middle Grades English Language Arts/Reading**
- **Professional Certificate #1197618 (7/1/14-6/30/24)**
  - PreK-3 Education
  - English 6-12
  - English 5-9
  - Social Studies 6-12
  - Exceptional Student Education
  - Reading Endorsement
  - ESOL Endorsed
  - **Highly Qualified**
  - **2018 High Impact Teacher**
  - **2018-2019 Teacher Evaluation: Highly Effective**

- **Allyson Thomley: HOPE/Peer Teacher (Quarter Time)**
- **Professional Certificate #1138410 (07/01/15-06/30/20)**
  - Middle Grades Integrated 5-9
  - Elementary K-6
  - Exceptional Student Education K-12
  - PreK-3
  - ESOL Endorsement
  - PE K-12
  - Health K-12
  - Gifted Endorsement
  - Middle Grades Math 5-9
  - Middle Grades Science 5-9
  - **Intern Eligible**
  - **Highly Qualified**
  - **2018-2019 Teacher Evaluation: Highly Effective**
  
- **John Kanach: Elementary Primary K**
- **Professional Certificate #987645 (07/01/16-06/30/21)**
  - Elementary K-6
  - Exceptional Student Education K-12
  - ESOL Endorsement
  - Reading Endorsement
  - **Intern Eligible**
  - **Highly Qualified**
  - **2018-2019 Teacher Evaluation: Highly Effective**
  
- **Julie Macre: Resource Teacher-Reading (Quarter Time)**
- **Professional Certificate #1198442 (07/01/17-6/30/22)**
  - Elementary Education K-6
  - ESE K-12
  - ESOL Endorsement
  - **Highly Qualified**
  - **2018-2019 Teacher Evaluation: Highly Effective**
  
- **Heidi Mariscal: Primary Math/Gifted**
- **Professional Certificate #1205490 (07/01/17-06/30/2022)**
  - Elementary Education K-6
  - ESOL Endorsement
  - Gifted Endorsement
  - ESE K-12 (Pending)
  - **Highly Qualified**
  - **2018-2019 Teacher Evaluation: Highly Effective**

- **Adriana Farmer: 3-6 Elementary Math**
- **Professional Certificate #1284559 (07/01/15-06/30/2020)**
  - Elementary Education K-6
  - ESOL: Endorsed
  - **Highly Qualified**
  - **2018-2019 Teacher Evaluation: Highly Effective**
  
- **Suzanne Abou-Elkhair: 4-8 Science and Social Studies**
- **Professional Certificate #1272904 (07/01/15-06/30/2020)**
  - Elementary Education K-6
  - ESOL: Endorsed
  - Middle Grades Social Science 5-9
  - **Highly Qualified**
  - **2018-2019 Teacher Evaluation: Highly Effective**
  
- **Bailey Sawyer: Elementary Primary K**
- **Professional Certificate #1258282 (07/01/14-06/30/2024)**
  - Elementary Education K-6
  - ESOL: Endorsed
  - **Highly Qualified**
  - **2018-2019 Teacher Evaluation: Highly Effective**
  
- **Jacqueline Aguilar: Primary ELA 2nd**
- **Professional Certificate #1256673 (07/01/14-06/30/2024)**
  - Elementary K-12
  - ESOL: Endorsed
  - **Highly Qualified**
  - **2018-2019 Teacher Evaluation: Highly Effective**
  
- **Breana Pullara Pittman: Elementary, 3-5 ELA/Yearbook**
- **Professional Certificate #1331064 (07/01/17-06/30/2023)**
  - English 5-9 (Temporary thru 2020)
  - Science 5-9 (Temporary thru 2020)
  - Elementary Ed K-6 (Professional)
  - ESOL Endorsement (Pending)
  - **2018-2019 Teacher Evaluation: Highly Effective**
  
- **Jason Young: Elementary, Social Studies/Science/Music**
- **Temporary Certificate #1342710 (7/1/17-6/30/20) Professional Pending**
  - Elementary K-6
  - Music K-12
  - ESOL (Compliant)
  - **Highly Qualified**
  - **2018-2019 Teacher Evaluation: Highly Effective**

- **Lindsey Embry: Elementary, Primary**
- **Professional Certificate #1387200 (7/1/18-6/30/23)**
  - Elementary K-6
  - ESOL Endorsed (Highly Effective)
  - ESE K-12 (Pending)
  - **Highly Qualified**
  - **2018-2019 Teacher Evaluation: Effective (1/2 year)**
  
- **Elizabeth Falk-Letona: Elementary ELA 3-5**
- **Professional Certificate # ( Issuance Pending)**
  - Elementary K-6
  - ESOL Endorsed
  - **Highly Qualified**
  - **2018-2019 Teacher Evaluation: None-New Teacher**
  
- **Heather Grothause: Elementary ELA 3-5**
- **Professional Certificate # 1153325 (7/1/16-6/30/21)**
  - Elementary K-6
  - ESOL Endorsed
  - **Highly Qualified**
  - **2018-2019 Teacher Evaluation: (Highly Effective from HAMS)**
  
- **Esther Peretz: Elementary, ELA (Released During Probationary Period)**
- **Professional Certificate #877693 (07/01/19 – 6/30/20)**
  - Elementary K-6
  - ESOL: (Out of Field)
  - **Highly Qualified**
  - **2018-2019 Teacher Evaluation: (Highly Effective: Pasco Co)**
  
- **Angela Jerkins Dow: Elementary, 3-5 Math**
- **Professional Certificate #1494256 ( Issuance Pending)**
  - Elementary K-6
  - ESOL: Endorsed
  - **Highly Qualified**
  - **2018-2019 Teacher Evaluation: New Teacher**
  
- **Mark Davis: Elementary, Middle Grades Science**
- **Professional Certificate #1371373 (Pending Issuance)**
  - Science 5-9
  - Math 5-9 (Pending)
  - ESOL: (Out of Field)
  - **Highly Qualified**
  - **2018-2019 Teacher Evaluation: New Teacher**

- **Kaylin Villeme: Elementary**
  - **Professional Certificate #634735 (Renewing an Expired Certificate)**
    - Elementary Education K-5
    - ESOL Endorsed
    - **Highly Qualified**
    - **2018-2019 Teacher Evaluation: Not submitted**
- Teacher resigning: Last day of work 10/31/19**

**Academic Update:**

**Physical Plant:**

- Sweetwater Creek improvement Project update.

**Assessment Update:**

- WIDA: Completed by 9-12-19

**Events:**

- Evening Event: “Book Tasting”, October 10, 2019

**CSLFL, FLDOE and HCPS:**

- FASST Update: Uploaded
- Centegix Possibility
- 2019 Funds: Security and Safety Grant
- 9-24-19 Annual Site visit update
- 2018-2019 Active Assailant Plan
- 2018-2019 School of Excellence Award
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**Calendar :**

- Hurricane Dorian outage days

**Personnel or Student Issues: (Private)**

- Student Issue

**ETC:**



MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS  
OF THE CHILD & FAMILY DEVELOPMENTAL CENTER, INC.,  
D/B/A HORIZON CHARTER SCHOOL OF TAMPA

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A meeting of the Board of Directors of the Child and Family Developmental Center, Inc., d/b/a Horizon Charter School of Tampa, was held on July 15, 2019 at 7235 West Hillsborough Avenue, Tampa, Florida. Present were board members Mr. Al Kelly, Chairperson, Mrs. Sharon Wingo and Mr. Rob Smith, Jr. Also present were Dr. Andrew Hicks, administrator and clinical psychologist, Dr. Eric Larson, President of LLL Licensing, Inc., and Mrs. Sheila Thomley, Principal of Horizon Charter School of Tampa. The meeting date, time, location, and agenda were publicly posted.

The minutes from the April 29, 2019 Board of Directors meeting were presented and approved.

The financial statements were reviewed for the 2018-19 fiscal year, including the balance sheet as of May 31, 2019 showing total equity of \$295,877. The income and expense report estimated through 6/30/19 was presented (showing year-to-date projected revenues of \$2,486,673 and expenses of \$2,400,918) along with the anticipated final budget (showing revenues of \$2,481,336 and expenses of \$2,451,781). The preliminary budget for 2019-20 (showing total revenue of \$2,530,449 and expenses of \$2,497,377) was presented. The balance sheet and budget reports were accepted.

Mrs. Thomley reported qualifications and duties of all staff individually (refer to 6-page addendum "Horizon Charter School Quarterly Board Meeting July 15, 2019"). Certifications and endorsements of all the teachers were reviewed individually and were satisfactory to the board. The school earned in 2018-19 its sixth consecutive "A" grade from the state and placed in the top ten of all schools in Hillsborough County. The academic focus for 2019-20 will include reading, science and growth for students in the lower quartile. There are 322 students enrolled thus far for 2019-20. The open house is August 6, 2019.

The Sweetwater Creek improvement project is nearing completion. The exterior of the school building is being painted. The board approved the continued use of a school safety officer for the upcoming school year.

The board approved the 2019-20 Mental Health Plan. The 2019-20 Capital Outlay Report has been submitted to the state. The new school website is now operational.

All board members acknowledged annual receipt of the Conflict of Interest Policy. Beverly Coney submitted her resignation from the board, effective July 31, 2019. We are currently looking for another board member.

A confidential student issue was addressed by the board.

No public items were placed on the agenda for comments or discussion. The next board meeting is scheduled for October 7, 2019. There being no further business, the meeting was adjourned.

  
Al Kelly, Board Chair

10-7-19